MEETING OF THE BOARD OF TRUSTEES OF THE

SOUTHLAKE MOSQUITO ABATEMENT DISTRICT

**MINUTES**

# January 8, 2018

1. **ROLL CALL**

The meeting was called to order at 7:35 p.m. by President Barbara Struthers. Trustees Tony Bilotti, Susan Levy and Roger Simonson were present. Trustee Larry Feder was absent. District Attorney Robert J. Masini was also in attendance.

2**. PUBLIC COMMENT**

None.

3**. MINUTES**

The Trustees reviewed the minutes of the November 13, 2017 regular meeting. Motion by Trustee Bilotti and seconded by Trustee Levy to approve the minutes of the November 13, 2017 regular meeting. All in favor. Motion passed.

4**. TREASURER’S REPORT**

The trustees reviewed the November 2017 treasurer’s report.

Trustee Levy pointed out that the November 30, 2017 fund balance was $944,602.98.

Following the discussion Trustee Simonson moved to accept, as presented, the Treasurer’s Report for November. Seconded by Trustee Bilotti. All in favor. Motion passed.

5**. BILLS**

The Trustees considered the following bills:

1. Diver, Grach, Quade & Masini, LLP - $1,716.00 – Legal services.

2. Smith Accounting/Cindy Smith - $100.00 – Accounting services.

Following the discussion Trustee Simonson moved that the Board authorize payment of all the bills. Seconded by Trustee Levy. Roll Call. Ayes: Simonson, Bilotti, Levy and Struthers. Nays: None. Absent: Trustee Feder. Motion passed.

6**. OLD BUSINESS**

A. Discussion of District dialogue with County of Lake on the County’s 2018 Consolidation Action Plan. – Trustee Struthers reported that County Commissioner Rummel said that the County Board is not looking at the elimination or consolidation of mosquito abatement districts as part of the County’s 2018 Consolidation of Action Plan.

B. Status of the transfer of the responsibility for the District’s Website Development and Maintenance. – The trustees engaged in a lengthy discussion of the e-mail report received earlier in the day from Ruth Del Re of Liberty Computers. Trustee Simonson reported that he had talked with Ruth earlier in the day. He explained the current issue involving the platform upon which the District’s web site is based. The site has used Joomla as its platform. Ms. Del Re has not used Joomla much and has suggested the use of a different platform.

The Consensus of the trustees was that Ms. Del Re use whatever platform she is most comfortable with so long as it is one that will allow for a smooth transfer in the future at such time as that becomes necessary. Trustee Simonson will coordinate the information transfer of brochures and contact information. He will also speak with Ms. Del Re further about the home page. He will make sure that she posts a notice of “In Progress” or “Being Redeveloped” on the current home page. Attorney Masini’s office will handle the transfer of agendas, minutes, ordinances and financial information to Ms. Del Re so that when she recreates the site she will have at least five years of information put up on the site.

7. **NEW BUSINESS**

A. Consideration of New Board Member. – Trustee Struthers reported that she had talked with Dan Rubin, the person that has expressed interest in being appointed to replace Trustee Feder. Trustee Bilotti and Struthers said that Mr. Rubin’s primary concern is public health.

8. **Reports**

There will be no meeting in February.

Clarke – None.

9. **Adjournment**.

Trustee Levy moved that the meeting be adjourned. Seconded by Trustee Bilotti. All in favor. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

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Roger Simonson, Secretary of Southlake Mosquito Abatement District